

# OXFORD PLANNING COMMISSION

Minutes – March 13, 2018

**MEMBERS:** Jonathan Eady, Chair; Aaron Robinson, Vice Chair; Laura McCanless, Secretary; Zach May, and Juanita Carson. Mike Besaw was absent.

**STAFF:** Matthew Pepper, assistant city manager and zoning administrator.

**GUESTS:** Scott Harpe, Ashcott Signature Homes.

**OPENING:** At 7:00 PM, Mr. Eady called the meeting to order and welcomed the guests.

**MINUTES:** Upon motion of Ms. Carson, seconded by Ms. McCanless, the minutes for the meeting of February 13 were adopted as amended to reference individual votes. The vote was 5-0.

**ASHCOTT SIGNATURE HOMES DEVELOPMENT PERMIT (PARCEL X060 008):** Scott Harpe requested approval to construct a home on the vacant lot located at parcel X060 008 on Oxford North Road. The Commission members had a discussion on the exterior elevation and square footage of the proposed home, as well as its location in reference to the front, side, and rear setbacks limits. Mr. Pepper will confirm the proposed location of the house as it is depicted in the application.

*Upon motion of Mr. May, seconded by Mr. Robinson, the Planning Commission approved the development permit to construct a home on the vacant lot located at parcel X060 008 on Oxford North Road. The vote was 5-0.*

**ORGANIC FARM HOOP HOUSE LETTER:** Mr. Pepper updated the Commission members regarding a meeting between the residents of Wentworth Drive and representatives from Oxford College. The meeting was in reference to the two hoop houses located at the Oxford College Organic Farm.

**RESCHEDULING OF APRIL MEETING:** The Commission members changed the date of next month's meeting to Wednesday, April 11<sup>th</sup> at 7 PM. The Commission members also changed the July meeting from July 10<sup>th</sup> to Wednesday, July 18<sup>th</sup>.

**CITY REPORT:** Mr. Pepper updated the Commission members on the city's preservation efforts on the Yarbrough House (107 W. Clark Street), and the progress on Asbury Street Park.

**ADJOURNMENT:** Mr. Eady adjourned the meeting at 7:37 PM.

Approved by:

Laura McCanless, Secretary